

Public Comment

At regular monthly meetings the Board may elect to hear, for up to one hour, persons who desire to make comments to the Board. Speakers addressing the Board on items not listed on the agenda must sign up specifically to speak during the public comment period. The public comment portion of the meeting shall be conducted before consent and regular agenda items.

At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

Limit on
Participation

An individual shall be limited to three minutes to address the Board during the public comment period. The opportunity to make public comment to the Board shall be available on a first-come, first-served basis.

Speaking time cannot be transferred to other speakers.

**Speakers on Agenda
Items**

The Board or Board committee shall permit members of the audience to speak on agenda items at any meeting. Speakers addressing the Board or Board committee on an agenda item must sign up to specifically speak on that particular agenda item. Each individual shall be limited to three minutes.

The presiding officer may establish reasonable limits to hear speakers for each agenda item in the event that the total time allotted for all speakers on all agenda items exceeds one hour.

Addressing the
Board or Board
Committee

An individual who addresses the Board or Board committee must:

1. Sign up as follows:
 - a. Beginning 48 hours before the start of the meeting and ending one hour before the start of the meeting, register through the link available under the District's Board tab on the District's website; or
 - b. Beginning 60 minutes before the start of the meeting and ending 15 minutes before the start of the meeting, register with the designated District representative located outside of the Board room.
2. Use the lectern and microphone and provide his or her name; the name of any individual or group being represented; and, if a District employee, his or her position in the District.

BOARD MEETINGS
PUBLIC PARTICIPATION

BED
(LOCAL)

Board's / Board
Committee's
Response

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board or Board committee shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

**Complaints and
Concerns**

The presiding officer or designee shall determine whether a person addressing the Board or Board committee has attempted to solve a matter administratively through resolution channels established by policy. If not, the person shall be referred to a central office administrator present at the meeting or to the appropriate policy (see list below) to seek resolution:

- Employee complaints: DGBA
- Student or parent complaints: FNG
- Public complaints: GF

Decorum

All individuals in attendance at meetings shall display civility and decorum. Individuals shall not use insulting, profane, threatening, or abusive language during the meeting. In addition, public comment shall not be used for personal attacks.

During each meeting, the presiding officer or designee shall read a statement explaining the rules for addressing the Board or Board committee and the expectations of civility and decorum during the meeting [see BED(EXHIBIT), Exhibit B].

Disruption

The Board or Board committee shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any person continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the person removed from the meeting.